

Damiansville Elementary District 62  
School Board Meeting Minutes  
September 16th, 2008

Present at this meeting:

Kelly Arentsen	-Absent	LeighAnn Arentsen	Treasurer
Susan Lynch	-Board Member	Angela Roeckenhaus	Guest
Jill Kassen	-Absent		
Donna Goebel	-Board Member		
Phyllis Kassen	-Board Member		
Kevin Arentsen	-Board Member		
Mike Caraker	-Board Member		
Mike Toeben	-Superintendent		

This meeting was preceded by a budget hearing. At 6:35 there were none present so the meeting started without questions. Mike T has distributed a worksheet to all via email with the latest information. Basically we are taking in slightly more than we are spending currently. Donna moved that we accept the budget as distributed, Kevin seconded, vote 5-0.

Regular meeting called to order at 6:37pm.

Roll Call: Jill, Kelley absent

Pledge of Allegiance

Accept/Amend Agenda – no changes. Phyllis made a motion to accept the amended agenda, Kevin seconded, vote 5-0.

Introduction of Guests/Guest Comments – skipped

**Consent Items:**

3.01 – Approval of Minutes from August 19<sup>th</sup>, 2008 meeting – no changes.

3.02 – Approval of Treasurer’s Report – State money is VERY late, funds are low. A tax anticipation warrant will likely be needed.

3.03 – Approve Payment of Bills – some of our expenses should go to parish, like building maintenance items. Mike T will forward the bills to them.

3.04 – Approve Title I District Plan – Even though we don’t get Title 1 money, we still need to do this by law.

Kevin made a motion that we accept the Consent Items, Phyllis seconded, vote 5-0.

**Superintendent’s Report**

- We had the fire alarm go off recently and learned that the system is not hooked into 911. For a \$300 fee plus \$25/month we can make that happen. This is going to the parish for their approval and/or comment.
- The question has been raised whether our insurance covers teacher’s personal items in the classrooms. Mike has assured the teachers that they’ll be taken care of in case of such an emergency.
- Mike would like for us to join the IASB Press Plus for assistance in doing the policy manual. He’s going to get more information for us on this at a later meeting.

**Committee Reports**

4.01 Building Committee – We met with our district architect on 9/11 to discuss options. We have a bonding limit of about \$800,000. To build a new 6-classroom building would be about \$800,000. A

10-classroom unit plus multipurpose room would be about \$2,250,000. An 18 classroom building with multipurpose room would be about \$4,000,000. All of these costs are at today's rates and typically go up 3-4% per year. The main issue with building new is having ownership of the land, which we do not. The village is having a meeting late in October to discuss the results of the town survey and has invited our committee to attend.

### **Unfinished Business**

5.01 Open Positions for the 08-09 School Year – Mike has found a new aide and extra cleaning lady to fill the open positions. Phyllis made a motion that we hire Jennifer Mays and Shirley Hegen for the 08-09 school year, Donna seconded, vote 5-0.

5.02 Feasibility Study – Albers is not interested in pursuing this at the current time. We decided the results of this study should be posted online.

5.03 Non-Certified Staff Salary – moved to executive session

5.04 403b Plan – Paperwork has been submitted to American Fidelity, should be easily done before January.

5.05 Extra-curricular activities – Ed and Aaron Kramer have accepted the 5-8<sup>th</sup> grade boys coaching positions. Beth Winkler (18) and Maddie Normansell from Mater Dei would like the Cheer coaching positions. Kevin made a motion that we accept these hires, Phyllis seconded, vote 5-0.

5.06 Air Conditioning in Cafeteria – \$7700 quote to put A/C in the entire basement, passed this along to parish for their next meeting.

5.07 08-09 budget – Budget is complete even without the completed audit, so it's a very close estimate. Kevin made a motion that we adopt this budget, Phyllis seconded, vote 5-0.

### **New Business**

6.01 07-08 audit – hope to receive it by Tuesday of next week.

**Executive Session** – Donna made a motion to move to executive session at 7:26pm, Phyllis seconded, vote 5-0.

**The next meeting will be October 21<sup>st</sup>, 2008 at 6:30 p.m. This meeting will be held in the rectory meeting room.**

Kevin made a motion to leave executive session at 7:34pm, Donna seconded, vote 5-0.  
Phyllis made a motion to give Dianne a flat \$1500/year raise, Kevin seconded, vote 5-0.  
Kevin motioned to adjourn the meeting, Donna seconded, vote 5-0. Meeting adjourned at 7:36 p.m.

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Kelly Arentsen, President

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Mike Caraker, Secretary