

DRAFT

Damiansville Elementary
School Board Meeting Minutes
January 21, 2009

Present at this meeting:

Kelly Arentsen	-Board Member	Angela Roeckenhaus	Guest
Susan Lynch	-Board Member		
Jill Kassen	-Board Member		
Donna Goebel	-Board Member		
Phyllis Kassen	-Board Member		
Kevin Arentsen	-Board Member		
Mike Caraker	-Board Member (absent)		
Mike Toeben	-Superintendent		

Meeting called to order at 6:30PM.

Roll Call: Mike C. absent.

Pledge of Allegiance.

Action item: We need a flag

Acknowledge Guests.

Accept/Amend Agenda: Add 6.04 Teacher's Aide to New Business.

Add the following bills:

KSED Jan 1 bill \$3085.05

American Legacy Stickers \$15.17

Credit Card (email renewal, QuickBooks renewal, network) \$473.88

Kevin made a motion to accept the agenda, Phyllis seconded. Vote 5-0.

Guest Communications: None.

Consent Items: Kevin made a motion to accept consent items, Donna seconded. Vote 5-0.

Superintendent's Report

- Received second check from property taxes from the state, \$109,218.
- All the Superintendents are meeting tomorrow (Jan 22) with Ferd Mueller, Treasurer, and Linda Mensing, the Tax Assessor. They hope to find a better plan to come up with our EAV earlier.
- School Board dinner is Feb 2.
- School Board packets for the election are due in by Feb 5.
- Mike hopes to have a note out this week about the A/R night, it will be for an hour once each week on Wednesdays.
- The textbook loan program is for 7-12 grades this year, we are eligible for \$1200.55.
- Tentatively, our last day of school is May 26, and the 8th grade last day of school and graduation is May 20.
- Mike passed out a tentative School Calendar for 09-10 school year.
- The teachers really liked the demo of the Promethean Board. The quote for the Board is \$1595, the Projector \$900, and installation is \$955. Mike feels we could install it ourselves. He also said the price is expected to go down in April.
- Mike plans to talk to the Superintendent in Albers to suggest we co-op the sports program next school year.

Committee Reports

4.01 Building Committee – Plan to meet Tuesday Jan 27. The committee will put together a survey for the community to determine what improvements the community would like to see in the school.

Policy Readings

4.11 First Readings – Dealing with School Board Officers

- 2:50 – Board Member Term of Office
- 2:60 – Board Member Removal from Office
- 2:70 – Vacancies on the School Board – Filling Vacancies
- 2:80 – Board Member Oath and Conduct
- 2:80-E – Exhibit - Board Member Code of Conduct

4.12 Second Readings - Dealing with School Board

- 2:10 – School District Governance
- 2:20 – Powers and Duties of the School Board
- 2:20-E – Waiver and Modification Request Process
- 2:30 – School District Elections
- 2:40 – Board Member Qualifications

Phyllis made a motion to accept these Policies, Donna seconded. Vote 5-0.

Unfinished Business

5.01 Memorandum of Understanding – No updates on this.

New Business

6.01 Textbook Loan 7 & 8 – We have been allocated \$1200.55 and plan to purchase writing material with the money.

6.02 Insurance Renewal – PSIC – Mike is happy with them, the renewal is due Jan 26. This policy will start paying dividends. It was a 3 year renewal, now it will be year to year. Kelly suggests he get a cost comparison from Imming. Mike will call Imming.

6.03 – REAP Grant – Mike would like to use these funds for technology, along with what we receive from the PTO. He just needs to get online and request the money and tell them what we are using the money for.

6.04 – Teacher’s Aide – Jennifer Mays, out Teacher’s Aide, broke her back at home. She can’t feel her legs, has just now met with a surgeon but has no insurance, so unsure when she will have the surgery. In the meantime, Angie VonHatten is subbing for our Teacher’s Aide position. She is a certified teacher, and Mike would like to hire her for the position for the rest of the year. Donna made a motion to hire Ms. VonHatten, Phyllis seconded. Vote 5-0.

Action item – Mike will draft a Board Calendar, listing actions the Board needs to take on a monthly basis.

7:44pm Phyllis made a motion to move to Executive Session, Kevin seconded. Vote 5-0.

8:00pm Kevin made motion to leave Executive Session, Donna seconded. Vote 5-0.

The next meeting will be February 17, 2009 at 6:30 p.m. This meeting will be held in the rectory meeting room.

Kevin motioned to adjourn the meeting. Phyllis seconded. Vote 5-0.

Meeting adjourned at 8:02 p.m.

Kelly Arentsen, President

Mike Caraker, Secretary
(Minutes taken by Jill Kassen)