

DRAFT

MINUTES
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62
DAMIANSVILLE, ILLINOIS
REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, August 24, 2009
Rectory Meeting Room

President Jill Kassen called the meeting to order at 6:36 p.m.

Board Members present at roll call were: Kelly Arentsen, Mike Caraker, Donna Goebel, Jill Kassen, Phyllis Kassen, Susan Lynch, and Roger Toennies. Also in attendance was Mike Toeben, Superintendent, Michelle Weiss, Faculty.

The Pledge of Allegiance to the flag was recited.

Approval of Agenda: P. Kassen made a motion to accept the agenda, Arentsen seconded. Motion carried.

Approval of Items on Consent Agenda:

Approval of Minutes from July 20, 2009 meeting

Approval of Treasurer's report

Approval of Payment of bills

Approve date and time for budget hearing – Sept. 21, 2009 – 6:30 p.m.

Approve meeting procedures and dates for '09-'10 school year

Lynch made a motion to accept consent items, P. Kassen seconded and upon roll call, the following members voted
Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

Superintendent's Report

- Mr. Toeben reported that one set of speakers for the Promethean boards was not working; the Promethean trainer would be coming back for one more day of training
- Mr. Toeben also reported that Barb Maue is inputting the information into the RTI software (Discovery Assessment f/k/a Thinklink)
- Mr. Toeben discussed the need for a new freezer. He is getting bids - 1st bid from J&R for \$699.
- Mr. Toeben reported that the on the next School Improvement Day the lower grades will be attending a seminar on writing in Bartelso; while the rest of the faculty will be attending a class about Child Abuse at St. Joseph's Hospital in Breese.
- Mr. Toeben also reported that the upper grades are moving to other classrooms; the teachers also switch classrooms so all have the ability to use the Promethean boards.
- Mr. Toeben discussed that the Junior High grades have a different reward program instead of debit store; it involves prizes at the end of the year.

Committee Reports

Building Committee – Mr. Toeben presented a rough draft of the presentation that the resident committee group is going to be presenting to the Diocese of Belleville.

Policy Committee – Mr. Toeben has printed out the entire PRESS manual and hopes to get through this in the next several weeks.

Unfinished Business

Staff Changes – Arentsen made a motion to hire Tamara Farrington as the bus driver, P. Kassen seconded. Motion carried. P. Kassen made a motion to hire Shirley Huegen to work in the cafeteria and do cleaning. Arentsen seconded. Motion carried. Lynch made a motion to hire Angie Von Hatten as an aide, Toennies seconded. Motion carried. The aide works approximately 7 ½ hours a day in K, 1st, and 2nd grades and with lunch and recess.

Office position – Mr. Toeben discussed duties he foresees the new office employee who would work approximately 3 to 4 hours each day performing: lunch program, focus software, newsletter, Breese Journal articles, and debit store.

Student Management System – Mr. Toeben reported that the Focus Software (student management software) is waiting for some issues with the firewall to be worked out.

Non-certified salaries – After discussion of the proposed salary increases for non-certified staff, Toennies made a motion to approve the non-certified pay schedule, P. Kassen seconded and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

09-10 budget – Mr. Toeben distributed a budget summary and led the discussion about significant changes from last year's budget.

A motion was made by Arentsen, and seconded by Lynch to adjourn the meeting at 7:48 p.m. Motion carried.

Jill Kassen, President

Donna Goebel, Secretary