

DRAFT

MINUTES
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62
DAMIANSVILLE, ILLINOIS
REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, October 19, 2009
Rectory Meeting Room

President Jill Kassen called the meeting to order at 6:36 p.m.

Board Members present at roll call were: Mike Caraker, Donna Goebel, Jill Kassen, Phyllis Kassen, and Susan Lynch. Also in attendance was Mike Toebe, Superintendent, Diane Hegger, Faculty, Lori Jansen, Faculty, and Amy Timmermann, Faculty.

The Pledge of Allegiance to the flag was recited.

Approval of Agenda: Lynch made a motion to accept the agenda, P. Kassen seconded. Motion carried.

Approval of Items on Consent Agenda:

Approval of Minutes from September 21, 2009 meeting

Approval of Treasurer's report

Approval of Payment of bills

Lynch made a motion to accept consent items, P. Kassen seconded and upon roll call, the following members voted

Yeas: Caraker, Goebel, J. Kassen, P. Kassen, Lynch. Nays: None. Motion carried.

Roger Toennies arrived at 6:40 p.m. K. Arentsen arrived at 6:45 p.m..

Superintendent's Report

- Mr. Toebe reported that transportation funds are slowly trickling in; the District received the first aid payment for these funds this month.
- Mr. Toebe reported that the Clin-Clair Fire Protection will hold practice at the school on December 7th from 6:30 p.m. to 9 p.m.
- Mr. Toebe distributed a report listing the new government mandates enacted since 1992 that had no additional funding to go along with these mandates.
- Mr. Toebe will attend an e-rate workshop on Wednesday and a Finance workshop on November 9th in Peoria; the First, Second & Third Grade faculty will attend Aspire training tomorrow.
- Mr. Toebe passed around a binder of information regarding potential grants that Katie Caraker has found & organized.
- Mr. Toebe distributed the IASB Report to the Membership.
- Mr. Toebe led a discussion about the Health Department request to give the H1N1 vaccinations at school.

Committee Reports

Building Committee – A meeting was held with the Diocese of Belleville at 3:30 p.m. on October 7th. Brent Goebel of the resident committee group, Father Don, Jan Mank of the parish council, and Mike Toebe met with Bill Knapp, CFO for the Diocese of Belleville. Mike Toebe reported that Bill Knapp thought that our idea of the parish building the addition and the school district paying for it through a tax referendum was a good idea. The Diocese of Belleville normally requires a parish to have 30% of the money up front. Mr. Knapp will meet the Diocese of Belleville's Finance committee to see if an exception would be allowed since the addition would be repaid by a tax referendum. Mr. Knapp said that loans of this size are typically amortized over 15 years and consist of a floating rate of prime + 2. We expressed our preference was to amortize over 20 years at a fixed rate to take advantage of current low interest rates. As for the bid and architect process, the Belleville Diocese has a preferred list of subcontractors and architects and recommend utilizing these companies, however, they will accept bids/drawings from others. The Diocese requires a review of all bids and drawings to ensure they meet certain requirements. Once the Diocese of Belleville make a decision about the exception; then the committees can decide how we are going to proceed and have another community meeting to disseminate the information.

Funds would need to be raised for the printing costs of a referendum. The school district funds cannot be used for this.

Policy Committee – Mr. Toeben reported that he received several immediate action changes from the Press Service and he will get these to the Policy Committee.

Unfinished Business

New Lease Agreement – There was a question about how much liability insurance the school district has. Mr. Toeben is going to check and report back to the board. P. Kassen made a motion to approve the new lease agreement with the parish, Lynch seconded and upon roll call, the following members voted Yeas: Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

Technology Coordinator position – Mr. Toeben lead a discussion about Barb Maue’s proposal for part-time work as a technology coordinator for the 2010-2011 school year. The Coordinator does some preventative maintenance, help desk type of support, and moving of information from one grade level to another.

Long-term substitute teacher pay – The Board reviewed a report of long-term substitute teacher’s pay rates of other local elementary schools. A long-term substitute does additional work such as lesson plans, etc. The current substitute teacher pay rate is \$65/day and a long-term substitute’s pay rate changes after 20 days. Toennies made motion to change a substitute teacher’s pay to the beginning amount on the salary schedule after 10 days. Arentsen seconded and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

’08-09 Audit – A discussion was held about any questions regarding the audited financial statements for the year ending June 30, 2009. P. Kassen made motion to accept the audit for the year ending June 30, 2009. Arentsen seconded. Motion carried.

New Business

Prairie State Insurance Coop – Mr. Toeben reported that if the District would like to opt out of the coop; this must happen by December 1st. Mr. Toeben is extremely happy with this Coop and expects to receive dividends in the future. Mr. Toeben will attend a meeting with the Coop in December.

Medicaid/Medicare agreement – Mr. Toeben informed the Board of the state deciding to go with a different organization (Fairbanks) for the Medicaid/Medicare services. The District receives a couple hundred dollars by providing IEP services, being nurse like, and other types of medical issues.

Tax levy – set hearing date – Mr. Toeben led a discussion about the proposed levy and handout included with the packet. The levy hearing will be held on the night of the December School Board Meeting.

Fieldtrip for 7th/8th grades – The handout which detailed the cost of the fieldtrip was reviewed. If the Target Grant (\$800) does not come through, they will not have this fieldtrip. The students will also be holding small fundraisers to help pay for the cost of this trip. Ms. Riddell and Ms. Maue of the faculty would be going on this field trip with the students. A discussion was held regarding the need for 1 adult in every room and a concern for the student’s safety in Chicago. There was a request for Mr. Toeben to look into whether the insurance would cover this type of trip.

Custodian Salary – Mr. Toeben led the discussion about the two handouts distributed regarding the custodian salary. There was no change to the custodian salary this year. The benefits package includes medical insurance. There was an increase in the cost of the medical insurance this year.

Lynch left at 7:30 p.m.

A motion was made by P. Kassen, and seconded by Toennies to adjourn the meeting at 8:45 p.m. Motion carried.

Jill Kassen, President

Donna Goebel, Secretary