

DRAFT

MINUTES
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62
DAMIANSVILLE, ILLINOIS
REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, November 16, 2009
Eighth Grade Classroom

President Jill Kassen called the meeting to order at 6:38 p.m.

Board Members present at roll call were: Mike Caraker, Donna Goebel, Jill Kassen, Phyllis Kassen, Susan Lynch, and Roger Toennies. Also in attendance was Mike Toeben, Superintendent, Lynn Hegeman, Faculty, Nicole Vetter, Faculty, Marjorie Riddell, Faculty and Mrs. Baker, parent.

The Pledge of Allegiance to the flag was recited.

K. Arentsen arrived at 6:40 p.m.

Approval of Agenda: P. Kassen made a motion to accept the agenda, Toennies seconded. Motion carried.

Approval of Items on Consent Agenda:

Approval of Minutes from October 19, 2009 meeting

Approval of Treasurer's report

Approval of Payment of bills

Toennies made a motion to accept consent items, P. Kassen seconded and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

Superintendent's Report

- Mr. Toeben reported that he is checking into a fundraising program called School Mall.com; it is very similar to the script card program but you can also order products on-line.
- Mr. Toeben stated that the District is still trying to find a company that would pick up the recycled paper.
- Mr. Toeben reported that the State approved the 10-year life safety plan.
- Mr. Toeben gave an update on the H1N1 Clinic being held on November 19th. The Clinton County Health Department is waiting for another shipment and may not have enough vaccine.
- Mr. Toeben discussed upcoming events: Safe Program and State Compliance Visit (once every 3 years) on Thursday, December 10th and the Christmas concert on Tuesday, December 15th.
- Mr. Toeben reported that the foundation level for 2009/2010 is \$6,119.

Committee Reports

Building Committee – Mr. Bill Knapp, CFO for the Diocese, called and requested more information about enrollment projections, etc.

Policy Committee – Mr. Toeben included the recommended PRESS service policy changes in the Policy Committee's packets. He thought they are fine as recommended. These policies will need to be adopted after the Policy Committee has reviewed them.

Unfinished Business

Student Management System – Mr. Toeben is still trying to get Charter to make the required changes so the District can move forward with this.

Long-term substitute teacher pay – The estimated cost to backdate the new long-term substitute pay approved at the October 19th Board Meeting to the beginning of this school year would be \$950. Toennies made a motion to backdate

the policy to the beginning of the school year. Arentsen seconded and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

Tax levy – Mr. Toebe led the discussion with an excel spreadsheet on the Promethean board. The spreadsheet listed the levy for 2009 and 3 different proposed levies for 2010 and these were modified during the meeting. After several questions about levying taxes, past history of EAV increases, the tax effect on a \$100,000 home at various levels, and the desire to keep the taxes as low as possible and still have a balanced budget; a motion was made by Toennies, and seconded by P. Kassen to levy \$369,269 and upon roll call, the following members voted Yeas: Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: Arentsen. Motion carried.

Fieldtrip for 7th/8th grades – Mrs. Riddell applied for the Target Grant (\$800); the money can be used for another trip more locally if the Chicago trip does not work out. The students would hold small fundraisers to pay for the remaining estimated cost of \$657. Costs include hotel, transportation, admissions, and five meals per person. The trip would take place on March 25th & March 26th. The insurance agent said “yes, student-accident applies to school sponsored activities. Coverage is “excess”. School is covered for liability, but, the student’s personal liability could come into play.”

ITBS Testing – ITBS scores were handed out at Parent/Teacher conferences. Mr. Toebe will e-mail the results to the Board.

Custodian Salary – There was no change to the custodian salary this year. The benefits package includes medical insurance which will go up \$848 or 1.74% next year. When the custodian turns 55 in 2010, he plans to take medical insurance through his old employer. A motion was by P. Kassen, and seconded by Toennies to accept the increase in medical insurance and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

New Business

Board Goals – Mr. Toebe distributed two sample handouts of goals and strategic plans from other school districts.

Financial projection/revenue streams - Mr. Toebe led the discussion with an excel spreadsheet on the Promethean board. He obtained this projection worksheet at the seminar he went to in Peoria on November 9th. The spreadsheet currently uses the data from the budget filed with the State; to get a more accurate projection actual data could be entered.

Accelerated Reading – Mr. Caraker distributed a handout which listed some age inappropriate content from books and the reading level from accelerated reader. Mr. Toebe said he would make the faculty and parents aware that just because the book is a child’s reading level it may not be appropriate for their maturity level.

Negotiation Team – Mr. Toebe discussed asked that a negotiation team from the Board would need to be selected before teacher/union contract negotiations could begin. The team would need to meet and decide what changes to the contract the team would want to propose.

School Improvement Committee – Mr. Toebe reported that he would like the school improvement committee to begin meeting in 2010.

A motion was made by Arentsen, and seconded by Toennies to adjourn to closed meeting to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. Upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

The Board reconvened in open session followed by adjournment at 10:03 p.m.

Jill Kassen, President

Donna Goebel, Secretary