

MINUTES  
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62  
DAMIANSVILLE, ILLINOIS  
REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, January 18, 2011  
Seventh Grade Classroom

President Jill Kassen called the meeting to order at 6:32 p.m.

Board Members present at roll call were: Kelly Arentsen, Donna Goebel, Jill Kassen, Phyllis Kassen, and Roger Toennies. Also in attendance was Superintendent Mike Toeben, the following faculty members: Cateri Hellige and Janel Lawson and the following parents and guests: parents - Neil Budde, Gwen Fuehne, Phil Jansen, Kevin Kalmer, guests - Chris Brandmeyer. Mike Caraker arrived at 6:35 p.m. and Susan Lynch at 6:50 p.m.

The Pledge of Allegiance to the flag was recited.

**Approval of Agenda:** P. Kassen made a motion to accept the agenda, Toennies seconded. Motion carried.

**Approval of Items on Consent Agenda:**

Approval of Minutes from December 20, 2010 meeting,

Approval of Treasurer's report,

Approval of Payment of bills - Mr. Toeben presented 1 additional bill for the Chase Mastercard in the amount of \$581.64 (includes \$292 for Intuit and \$203 for e-mail).

Toennies made a motion to accept consent agenda and 1 additional bill as noted above, P. Kassen seconded and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Toennies. Nays: None. Motion carried.

**Superintendent's Report** – Mr. Toeben reported on the following:

- Basketball is winding down; girls lost semi-final in regional
- Boys basketball regionals are next week
- Girls have started practice for volleyball
- 8<sup>th</sup> grade students took the Explore test last Friday
- The faculty attended an articulation conference at the last School Improvement Day in January. Faculty for Kindergarten through 4<sup>th</sup> grade broke out into grade levels. Faculty for 5<sup>th</sup> through 12<sup>th</sup> grades broke out into subject levels.

Mr. Toeben distributed the IASB constitution & position statements to the Board.

**Committee Reports**

Building Committee – Mr. Toeben distributed a printout of an e-mail of from Barb Anderson of Oates Associates. Mr. Toeben will have Diane call Environmental Consultants, LLC and look through the documents from Environmental Consultants, LLC for what Asbestos Containing Materials that might be affected by the new addition and renovation. Barb Anderson and Jason Plough will be meeting with Mr. Toeben at 2 p.m. on Thursday. A discussion was held regarding when Kevin Wills will be selling the bonds. A resolution must be signed by the Board of Directors authorizing Funding Bonds and be filed with the County Clerk by Monday, February 28<sup>th</sup> to obtain a 2010 tax levy. Mr. Toeben is going to figure out the acreage and send the 99 year lease to the diocese on Thursday. Mr. Toeben informed the other three firms that they were not the first choice in the architect selection process.

Policy Committee – Lynch made a motion to adopt the following policy manual updates: 2:20-E, 2:220, 2:250-E2, 2:260, 4:10, 4:150, 4:170, 4:170-AP2, 4:170-AP6, 5:10, 5:10-AP, 5:30, 5:30-AP1, 5:30-AP2, 5:90, 5:120, 5:120AP1, 5:185, 5:220, 5:220AP, 5:260, 7:50, 7:60, 7:60-AP2, 7:100, 7:190-AP3, 7:270-E, 7:290, 7:310, 7:310-AP from PRESS (Policy Reference Educational Subscription Service). P. Kassen seconded. Motion carried.

**Unfinished Business**

School improvement team – Mr. Toeben discussed plans to have the school improvement team meetings again in March. The school improvement team included former students, parents, and school board members.

Sports coop – Parents are going to be invited to attend the February Board meeting to discuss any issues, concerns and/or suggestions for improvement to the sports coop. The Friends of the Cougars will be having its first fish fry for this school year on Wednesday, March 9<sup>th</sup>. The Friends of the Cougars will hold a fish fry every Friday until Easter. All of the parent guests left at 7:03 p.m.

**New Business**

April Board Elections – School Board Elections will be held on April 5<sup>th</sup>. There are 5 candidates on the ballot for 4 school board openings.

Maintenance Issue/Summer Work –Ed has put together a small list of maintenance items to be performed (ie. Paint cafeteria floor, Rick Engelman fixed some doors that didn’t close properly).

Calendar/Graduation – Mr. Toeben asked the Board whether anyone had any concerns with moving graduation due to the additional snow days to a Thursday, Friday, or Monday (possibly the 23<sup>rd</sup>). Refer to the May calendar handout.

Technology cycle – The goal would be to replace the 10 worst computers every school year. There are about 50 computers in the entire school.

Common Core State Standards – Mr. Toeben distributed a Literacy Standards workshop handout that will be held this summer to teach the new Federal standards. He told the teachers to keep these dates open. There would be enough REAP money to cover the stipend. Each teacher will be required to attend these 3 dates.

A motion was made by Arentsen, and seconded by P. Kassen to adjourn the meeting at 7:49 p.m. Motion carried.

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Jill Kassen, President

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Donna Goebel, Secretary