

MINUTES  
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62  
DAMIANSVILLE, ILLINOIS  
SPECIAL MEETING OF THE BOARD OF EDUCATION

Wednesday, February 2, 2011  
Seventh Grade Classroom

President Jill Kassen called the meeting to order at 6:34 p.m.

Board Members present at roll call were: Donna Goebel, Jill Kassen, Phyllis Kassen and Susan Lynch. Kelly Arentsen, Mike Caraker and Roger Toennies were absent. Also in attendance was Mike Toeben, Superintendent and the following guests: Virgil Jansen and Don Kassen.

The Pledge of Allegiance to the flag was recited.

**Approval of Agenda:** P. Kassen made a motion to accept the agenda, Lynch seconded. Motion carried.

Mr. Toeben distributed a proposal from Environmental Consultants, LLC for Asbestos Sampling. The proposed contract from Oates Associates was discussed. The project budgeted hours and scope of work were reviewed. Mr. Toeben is to ask Oates Associates to shorten the project schedule (timeline) to have bids received closer to May 1<sup>st</sup>. Mr. Toeben had a list of questions that he would present to Oates Associates to either have included in the proposal or get clarification.

A motion was made by P. Kassen at 7:15 p.m., and seconded by Lynch to reconvene the meeting at a date and time to be determined. Motion carried.

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Jill Kassen, President

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Donna Goebel, Secretary