

MINUTES  
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62  
DAMIANSVILLE, ILLINOIS  
REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, April 18, 2011  
Seventh Grade Classroom

President Jill Kassen called the meeting to order at 6:30 p.m.

Board Members present at roll call were: Kelly Arentsen, Mike Caraker, Donna Goebel, Jill Kassen, Phyllis Kassen and Susan Lynch. Also in attendance was Mike Toeben, Superintendent and the following faculty members: Michelle Weiss and Diane Hegger. The following guests were also in attendance: Chris Brandmeyer, Neil Budde, Ron Horstmann, and Sandy Kramer.

The Pledge of Allegiance to the flag was recited.

Roger Toennies arrived at 6:34 p.m.

**Approval of Agenda:** Arentsen made a motion to accept the agenda as amended with the addition of 6.05 Resignation of School Treasurer, P. Kassen seconded. Motion carried.

**Approval of Items on Consent Agenda:**

Approval of Minutes from March 21<sup>st</sup>, 2011 & April 6<sup>th</sup>, 2011 meeting,

Approval of Treasurer's report,

Approval of Payment of bills - Mr. Toeben presented 1 additional bill for Cartridge World in the amount of \$399.96.

P. Kassen made a motion to accept consent agenda except as noted above, Arentsen seconded and upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

**Superintendent's Report –**

Mr. Toeben lead the discussion by putting the estimated District EAV of \$18,219,606 and 2010 tax rate up on the Promethean Board; if the numbers from the county assessor are correct, then the tax rate per \$100 of assessed value will be about 18 cents more than the previous year with the bond building repayment instead of the anticipated 69 cents per \$100 of assessed value.

**Action item:** Mr. Toeben to check on the effect of the reduction in local tax rate on the state aid formula.

Mr. Toeben also reported on the following:

- The first and second grade teacher will be attending some professional development workshops before the end of the school year that Mr. Toeben recommended for them.
- All of the faculty will be attending the Common Core Standards Workshops this summer (there are K through 2, 3 through 5, and 7 through 12<sup>th</sup> grade). Mr. Toeben will try to attend all nine days of workshops. These will be the new Federal Standards. Math will be taught in 2011; Reading in 2012.
- Curriculum mapping - All of the District's textbooks are aligned with the State of Illinois standards.
- The Regional Office of Education submitted the Pre-K grant on Friday (it is a competitive grant this year). Since the District won't know the status of this grant for awhile, Mr. Toeben is going to find out how many parents are interested in a paid Pre-K program.

**Action item:** Mr. Toeben to put information in the school newsletter, on the marquee, church bulletin, School District Alert Now and ask the Village to send out an Alert Now to residents to see if any parents are interested in a paid Pre-K program.

- Miss Utah was at school today promoting a program about Drug/Alcohol awareness.
- The District will have a full day of attendance on Wednesday and early dismissal on Thursday. School will resume on Tuesday, April 26<sup>th</sup>.
- The Spring Concert is scheduled for Thursday, May 5<sup>th</sup>.
- Friday, May 6<sup>th</sup> will be a full day of attendance.

### **Committee Reports**

Building Committee – Oates Associates dropped off the 95% complete blueprints and bid specifications. The Pre-Bid meeting is scheduled for May 2<sup>nd</sup> at 10 o'clock in the gymnasium. The sealed bids will be received until 2 p.m. on May 13<sup>th</sup> and an official meeting will be scheduled for bid opening. The bidders will have to pay a \$100 deposit to receive a set up of blueprints and they will have to sign in at the prebid meeting. The pipes will be boxed around at the contractor's expense to avoid disturbing any asbestos as the asbestos company would not budge on their bid.

**Action item:** Mr. Toeben to report back to the Board regarding the guarantee letter from Germantown Bank for the amount of funds over the FDIC limits.

Policy Committee –

**Action item:** Mr. Toeben to change Policy 5:200 from PRESS to state that this policy does not change the teachers' first right of refusal as stated in the Union Contract.

P. Kassen made a motion to approve the following policies: 2:15AP, 2:20-E, 2:140, 2:150, 2:240-E1, 2:240-E2, 2:250-AP1, 3:50, 3:60, 4:15, 4:15-AP, 4:15-E1, 4:15-E2, 4:15-E3, 5:150, 5:150-AP, 5:200, 5:220, 6:150, 6:19-AP, 6:250-E, 7:270-AP, and 8:110 from PRESS Policy Service as written except as noted above, Toennies seconded. Motion carried.

### **Unfinished Business**

School Improvement Team – The School Improvement Meeting will be on Wednesday, April 20<sup>th</sup>. The team will review test scores, parents survey comments and the 5<sup>th</sup> through 8<sup>th</sup> grade student surveys and then come up with three or four goals.

Maintenance Issue/Summer Work – Ed Kramer is still working on the list of summer maintenance items.

**Action item:** Mr. Toeben to provide the Board with a list of summer maintenance items to be performed (specifically including interior building maintenance).

Summer school – Mr. Toeben reported that five or six students will need to attend summer school (one student due to extended absence for health reasons). The Board wants to receive information on attendance.

**Action item:** Mr. Toeben to provide the Board with a list of students who will be attending summer school; list of teachers teaching summer school and how it will be funded.

### **New Business**

KSED Governing Board designee –The Board will need to designate a Board Member to be the KSED Governing Board designee. The designee is to attend about two meetings each year in Centralia.

Prevailing Wage Resolution – The new schedule of prevailing wage rates for Clinton County has not been posted on the State of Illinois website yet.

Board election/organization meeting – The election results are to be certified by the 20<sup>th</sup> of April. A Special Meeting will be scheduled for Tuesday, April 26<sup>th</sup> at 6:30 p.m. to organize the newly elected board.

**Action item:** Mr. Toeben to post this meeting on the website, etc. to provide the required 48 hour notice.

Enrollment projections – The projected enrollment for the 2011-2012 school year is right above 100 students.

**Action item:** Mr. Toeben to schedule a Kindergarten registration night.

Resignation of School Treasurer – Lynch made a motion to accept the Leigh Ann Arentsen’s resignation as School Treasurer. P. Kassen seconded. Motion carried.

**Action item:** Mr. Toeben to update list of School Treasurer’s duties.

A motion was made by P. Kassen, and seconded by Toennies to adjourn to closed meeting at 7:47 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. Upon roll call, the following members voted Yeas: Arentsen, Caraker, Goebel, J. Kassen, P. Kassen, Lynch, Toennies. Nays: None. Motion carried.

The Board reconvened in open session at 9:16 p.m.

A motion was made by P. Kassen, and seconded by Toennies to adjourn the meeting at 9:17 p.m. Motion carried.

-----  
Jill Kassen, President

-----  
Donna Goebel, Secretary