

MINUTES
DAMIANSVILLE ELEMENTARY SCHOOL DISTRICT 62
DAMIANSVILLE, ILLINOIS
REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, August 15, 2011
Fifth Grade Classroom

President Jill Kassen called the meeting to order at 6:32 p.m.

Board Members present at roll call were: Chris Brandmeyer, Donna Goebel, Jill Kassen, Phyllis Kassen, and Susan Lynch. Mike Caraker was absent. Also in attendance was Mike Toeben, Superintendent, Michelle Weiss, faculty member, and Virgil Jansen, Treasurer.

The Pledge of Allegiance to the flag was recited.

Roger Toennies arrived at 6:47 p.m.

Approval of Agenda: Brandmeyer made a motion to accept the agenda as amended with the addition of 7.05 Sports Coop, P. Kassen seconded. Motion carried.

Approval of Items on Consent Agenda:

Approval of Minutes from July 18th, 2011 meeting,
Approval of Treasurer's report, and
Approval of Payment of bills.

P. Kassen made a motion to accept consent agenda, Lynch seconded and upon roll call, the following members voted Yeas: Lynch, P. Kassen, Brandmeyer, Goebel, and J. Kassen. Nays: None. Motion carried.

Public Comments: Virgil Jansen reported the District received the first real estate tax deposit (approximately \$259,000).

Superintendent's Report

Mr. Toeben reported on the following:

- There will be staff meeting at 12:30 p.m.; followed by a walk-through of Junior High at 2 p.m. with a fifth grade student with Aspergers Syndrome. He will receive an extra set of books to keep at home helping prevent any stress with packing up at the end of the day. Mr. Toeben will also meet with Junior High teachers to discuss disciplinary procedures for the upcoming school year. All the non-tenured teachers will have goals to Mr. Toeben before the first curriculum meeting.
- The cleaning crew have been in again and will return tomorrow to give everything a once over again. Ed will finish the basement floor tomorrow.
- On Wednesday, the faculty will be at Albers Elementary School for RtI training. The faculty will also be retrained on the Discovery Assessment Tool.
- Open House will be on Wednesday at 6:30 p.m. There will be an all call tomorrow night reminding everyone of the Open House and an e-mail on Wednesday.
- Registration went well. There were 4 new students (eighth, seventh, sixth and third grade). Enrollment will be at 103 students (including Special Education).
- Thursday will be the first day of classes with 10:15 a.m. dismissal. Mr. Toeben will meet with the faculty again until about noon. Friday will be first full day of school.

Committee Reports

Building Committee – Mr. Toeben distributed the continuation sheet from the application and certificate of payment for R.W. Boeker through July 31, 2011. Mr. Toeben reported that Oates contract was \$78,750; \$74,352.64 has been paid to date.

Action item: Mr. Toeben to put together amount of base bid paid to Oates and amount of reimbursements paid to date and e-mail this information to the Board.

The District will be receiving another change order (a reduction) for the background checks. It was less expensive to run through the District. The brick for the building has been ordered.

Policy Committee – Mr. Toeben had copies of the Press Policy changes (3:10, 5:125, 5:125-E, 5:170-AP2, 5:170-E, 6:120-AP4, 6:235-AP1, E1) available for the first reading. These policies have been e-mailed to the policy committee.

Unfinished Business

Pre-K – A Preschool Program will be offered at Damiansville Elementary funded by the Regional Office of Education. There will be an additional screening on Tuesday, August 23rd. Since several residents have expressed interest in the Pre-K program, it will be available to 20 students. Cori Voss will be the certified teacher and Patti Hunter will be the paraprofessional. There will be an open house on Thursday, August 25th. The first day of class will be Monday, August 29th & 30th with half of the class attending one of those days. All twenty students will begin attending on Wednesday, August 31st.

Non-certified salaries – Toennies made a motion to approve the 1.25% increase in non-certified salaries as listed on the non-certified salary schedule. Brandmeyer seconded and upon roll call, the following members voted Yeas: P. Kassen, Brandmeyer, Goebel, J. Kassen, Toennies and Lynch. Nays: None. Motion carried.

Phone system –

Action item: Mr. Toeben to check into getting additional bids for the telephone system proposal as the Board only received one bid that met the specs.

New Business

Curriculum meetings – The next meeting will be on Tuesday, September 6th at 7 p.m. In addition to curriculum, teacher evaluations, etc., Mr. Toeben would also like to go through 4 or 5 policies at each of these meetings.

Set budget hearing for September 19, 2011 @ 6:30 p.m. – Toennies made a motion to set the budget hearing for September 19th at 6:30 p.m., P. Kassen seconded. Motion carried.

Mr. Toeben expects to receive the information from the audit around September 1st.

Teacher Aide position – The teacher's aide duties will include lunch recess and assistance with the RTI program. The proposed budget currently includes \$6,000 for a part-time aide. Lynch made a motion to approve posting for a teacher's aide position. P. Kassen seconded and upon roll call, the following members voted Yeas: Brandmeyer, Goebel, J. Kassen, Toennies, Lynch and P. Kassen. Nays: None. Motion carried.

Lease levy – The district can levy up to five cents for leasing. This was tabled until next month.

Action item: Mr. Toeben to e-mail the computer lease information to the rest of the Board.

Sports Coop – Mr. Toeben reported that Mrs. Harms has updates to the sports handbook. Mr. Toeben reported that Chris Huegen will be the new athletic director. The mandatory parent/student meeting will be August 31st.

Action item: Mr. Toeben to forward the changes to the sports handbook to the Board when he receives the changes.

A motion was made by Toennies, and seconded by P. Kassen to adjourn to closed meeting at 7:55 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. Upon roll call, the following members voted Yeas: Goebel, J. Kassen, P. Kassen, Lynch, Toennies and Brandmeyer. Nays: None. Motion carried.

The Board reconvened in open session at 8:21 p.m.

A motion was made by Toennies, and seconded by Lynch to adjourn the meeting at 8:21 p.m. Motion carried.

Jill Kassen, President

Donna Goebel, Secretary