

**School Board**

**Exhibit - Policy Manual Updates**

Date \_\_\_\_\_

Policy Manual Holder: \_\_\_\_\_

Following are the recent School Board policy updates enacted by the Board. Please take a moment to update your manual copy, and sign and return the attached slip to \_\_\_\_\_.  
*designated support staff*

Code	Policy Title	Action

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**Return Slip**

Please complete the following information and return to \_\_\_\_\_ within two weeks.  
*designated support staff*

Location of Policy Manual \_\_\_\_\_

Signature of person responsible for updating \_\_\_\_\_

Date update was completed \_\_\_\_\_

Thank you for your cooperation.